



JOB ADVERT FOR AN AGRICULTURAL ENGINEER

Strategic Humanitarian Services, Cameroon abbreviated SHUMAS-Cameroon is a not for profit development nongovernmental organization, that is focused on integrated sustainable rural development, with the aim to improve lives, reduce poverty and empower people to realize their fullest potentials without limiting posterity from meeting theirs. To achieve this, SHUMAS has 8 different programs, which include inter-alia:

- Agriculture
- Education
- Health
- Social Welfare
- Environment
- Water and Sanitation,
- Women Empowerment
- Volunteering.

The agricultural program is one of SHUMAS main axes of intervention. The role of an agricultural engineer is therefore primordial.

1) JOB TITLE: Project Manager in charge of SHUMAS Integrated Organic Farming Training, and Demonstration Centre (Biofarm Centre)

2) KEY ROLES

- Oversee all activities at the SHUMAS Biofarm Centre
- Manage Production activities at SHUMAS Biofarm Centre
- Manage the training program of 10 months and shorter courses on integrated organic agriculture
- Manage Human and material resources of the Centre
- Monitor and evaluate SHUMAS Biofarm Centre activities

3) JOB DESCRIPTION

A) General responsibilities

- As an entry point she /he must have good mastery of all SHUMAS programs, projects, vision, approach, challenges, future plans.
- Participate in outsourcing of funding for SHUMAS Biofarm Centre through writing of projects proposals and awards to existing and new partners as approved by Management.
- Develop operational plans and implementation tools for the Biofarm Centre
- Develop a monitoring and evaluation plan for the Biofarm Centre.
- Ensure that an effective and efficient participatory planning and reporting system is developed and put in place.
- Write reports on the Biofarm Centre activities developed and on all assigned duties at the end of each week, month and year.
- Direct and supervise the day-to-day operations of the Biofarm Centre, guided by the project document, the Programs Coordinators and General Director; and providing any necessary amendments to ensure smooth performance.
- Supervise training of 10 months and shorter courses at the Biofarm Centre
- Supervise production activities of crops, livestock and renewable energy units ensuring the production potentials of these units are maximized.
- Supervise staff activities ensuring all staff are efficient and effective at the Biofarm Centre and Evaluate staff performance at the end of each month.
- Ensure proper usage and maintenance of all Centre logistics and infrastructure.
- Work closely with Sales/Marketing Manager of SHUMAS to ensure products of the Biofarm are sold timely.
- Understand and effectively implement all SHUMAS policies and procedures.
- Coordinate weekly staff meetings.
- Develop positive moral and team spirit leading to increase productivity at the Biofarm Centre.
- Communicate daily activities, needs, & accomplishments of the Centre to SHUMAS Management.
- Participate in recruitment of trainees for the Biofarm Centre

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- Ensure training program is respected.
- Carry out other duties assigned by Management.
- Implement the rules and regulations of the Biofarm Centre, ensuring staff and trainees equally respect the rules and regulations.
- Write project proposals for the sustenance of the Biofarm Centre.

4) EDUCATION / PROFESSIONAL REQUIREMENTS:

- At least a Master's degree in Agronomy or a related field
- Minimum of five years with relevant professional work experience
- Age between 30 to 40 years
- Must have sound technical knowledge regarding crops, vegetables and livestock farming
- Should have good communication skills
- Hardworking and punctual
- Have the ability to work in any kind of environmental conditions
- Ability to work as a team and individual with less supervision
- Computer literate

5) APPLICATION REQUIREMENTS

- An application letter addressed to the General Director of SHUMAS - Cameroon
- Copies of all relevant certificates, diplomas, etc.
- A Curriculum Vitae
- Copy of National Identification Card

Deadline: Application must be submitted latest 31st of December 2017

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