



JOB OPPORTUNITY FOR AN AGRONOMIST

1) JOB TITLE: Centre Manager for SHUMAS Biofarm Centre

2) KEY ROLES

- Manage Production activities at SHUMAS Biofarm Centre
- Manage the training program of 10 months and shorter courses on integrated organic agriculture
- Manage Human and material resources of the Centre
- Monitor and evaluate SHUMAS Biofarm Centre activities

3) JOB DESCRIPTION

- Supervise training of 10 months and shorter courses at the Biofarm centre
- Supervise production activities of crops, livestock and renewable energy units ensuring the production potentials of these units are maximized
- Supervise staff activities ensuring all staff are efficient and effective at the Biofarm Centre ,
- Ensure proper usage and maintenance of all Centre logistics and infrastructure.
- Submit daily, weekly, monthly quarterly, mid yearly and yearly activity reports and plans for the Biofarm centre to SHUMAS management.
- Work closely with Sales/Marketing Manager of SHUMAS to ensure products of the Biofarm are sold timely
- Understand and effectively implement all SHUMAS policies and procedures,
- Coordinate weekly staff meetings
- Develop positive moral and team spirit leading to increase productivity at the Biofarm centre .
- Communicate daily activities, needs, & accomplishments of the centre to SHUMAS management
- Participate in recruitment of trainees for the Biofarm centre
- Ensure training program is respected to the later
- Carry out other duties assigned by management.
- Implement the rules and regulations of the Biofarm centre, ensuring staff and trainees equally respect the rules and regulations.
- Write project proposals for the sustenance of the Biofarm centre

4) EDUCATION / PROFESSIONAL REQUIREMENTS:

- At least a 5 years degree in Agronomy or a related field
- Minimum of five years professional work experience
- Age between 30 to 38 years
- Must have sound technical knowledge regarding crops, vegetables and livestock farming
- Should have good communication skills,
- Hardworking and punctual
- Have the ability to work in any kind of environmental conditions
- Ability to work as a team and individual
- Computer literate

5) APPLICATIONS REQUIREMENTS

- An application letter addressed to the General Coordinator of SHUMAS - Cameroon
- Copies of all relevant certificates, diplomas etc
- A Curriculum Vitae
- Copy of National Identification Card

Deadline: Application must be submitted latest 31th of December 2017

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